



Becoming a Climate-Smart Organization Trainer Pack

Learning objectives of the proposed workshop

This trainer pack provides you with the materials to organize a 2-hour workshop on how to become a climate-smart organization. At the end of this workshop, participants will:

- Have a better understanding of climate change
- Have a better understanding of the activities that can be carried out to mitigate office emissions
- Have prioritized a few mitigation actions to take forward



2 Hours



3 Sessions



English



Practitioners



Beginner (trainee)

Sessions included in this training

This 2-hour workshop is made up of 3 sessions :

- What is Climate Change?
- Climate Change Quiz
- Becoming Climate-Smart

Content of the Trainer Pack

- User guide
- Agenda
- Editable PowerPoint (1 ppt including the different sessions)

Why this workshop?

It is urgent to increase action to mitigate the impact of climate change and limit global warming to 1.5°C. This is a moral imperative for the most vulnerable people we are working with. With this workshop, you are stepping up efforts to truly become a climate-smart office.

Audience

This workshop is designed for practitioners from development and humanitarian organizations and institutions (INGOs, CSOs, UN institutions, etc.). It can be used with small or large groups.

Materials needed for the training

- Editable PowerPoint
- Projector & proper audio and Internet connection to show the videos
- Computer
- Coloured cards, Paperboards and markers

Extra Activities

Here are additional activities you could add to make your training even more engaging:

- Use games such as [the Climate Collage Game](#) or [the Greenhouse Gas Game](#) to explore climate change causes and consequences in a fun way
- Invite a climate change scientist to speak for 30 minutes about the causes and consequences of climate change in your country
- Invite a government official to speak for 30 minutes about the national or local policies related to adaptation to climate change
- Invite a young climate activist to speak for 30 minutes about their vision and actions
- Invite someone from a recycling plant to talk for 30 mins about the need for recycling and the relation to climate change
- Show a short documentary that showcases ideas and initiatives for reducing emissions in your country or impacts of climate change
- Launch a staff contest to reduce the use of plastic/not use elevators/a month without meat, etc. at the end of the training

Tips to prepare the training

- Find an available time for the training and suitable room where colleagues can sit together and work in breakout groups.
- Go through the whole trainer pack: agenda, PowerPoint and notes, the participant's expertise and time available. For this workshop, you can:
 - ❖ Include data in the training about your own office's greenhouse gas emissions
 - ❖ Include examples of what your offices has already done to reduce its emissions.
 - ❖ Add extra activities if time allows (see below)
- Ensure that you have all the necessary materials

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